

MINUTES

Wayne County Airport Authority Audit Committee Meeting December 2, 2014

I. Roll Call

Meeting of the Wayne County Airport Authority Audit Committee was called to order at 2:30 p.m. at Detroit Metropolitan Airport, L.C. Smith Building – Mezzanine, Conference Room 1:

Kevin McNamara - Chairperson
Ronald Hall
Mike Jackson

Also Present: See attached sign-in sheet.

II. Approval of Minutes from September 25, 2014 Audit Committee Meeting

Motion by Mike Jackson; Supported by Ronald Hall
Ayes: Hall, Jackson, McNamara
Nays: None
Abstained: None
Motion approved.

III. Internal Audit Update

Report from Istakur Rahman, Vice President – Internal Audit, presented the results of internal audits performed over the last few months. The following items were presented:

- Audit Status Report-XLIII
- Audit Status Report-XLII
- Fraud and Ethics Hotline Cases as of November 24, 2014
- Implementation Status of Prior Audit Recommendations Report
- 2014 Airfield Operations Audit Report (DTW)
- 2014 Airfield Operations Audit Report (YIP)
- 2015 Access and Permits Process Audit Report
- 2015 Ethics Ordinance Disclosure Statement Review Report
- 2014 Internal Audit Department Annual Report

IV. Treasury Report

Marge Basrai, Controller, presented the Annual Treasury Report and Investment Report as of September 30, 2014, in accordance with the State law requiring a quarterly report to the Audit Committee disclosing the holdings in the Airport Authority's investment portfolio.

V. Public Comment

Kevin McNamara opened the meeting for Public Comment at 4:40 p.m.

There were no public comments.

VI. The next meeting of the Wayne County Airport Authority Audit Committee is TBD.

VII. Adjourn

Motion to adjourn by Kevin McNamara; Supported by Mike Jackson
Motion unanimously approved.

Meeting was adjourned at 4:41 p.m.

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Audit Committee Meeting

Date/Time: December 2, 2014 at 2:30 p.m.

Place of Meeting: Conference Room 1, L.C. Smith Building - Mezzanine, Detroit Metropolitan Airport

NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Kristy Emerl		WCAA	Auth. Gov. Mgr.	247-2223
Brandi Hladoway		WCAA	FOIA Coordinator	247-7374
CHERYL SMITH		WCAA	RISK MGR	942-3749
Angelica Dominczyk		WCAA	Staff Auditor	x47217
ALI HOJAZI		PLANTE MORAN	ASSOCIATE	248-223-3453
BETH BIALY		PLANTE MORAN	PARTNER	248-223-3377
Carnie Slack		WCAA	Treasury Manager	734-247-7909
Kristen Deuben		WCAA	Assistant Controller	734-905-8771

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Margy Basrai		WCAA	Controller	734-247-6775
John Labadie	WCAA	WCAA	VP TRK	734-942-3728
Sean Foran	WCAH	WCAH	VP Ops + Maint.	
Dianne Weeks	WCAA	WCAA	OPS - Dir.	734-942-3577
Bryan Wagner	WCAA	WCAA	Env. - Dir.	247-3686
Ron Evans	WCAA	WCAA	PROCUREMENT DIRECTOR	734-955-3885
MS Kemper	WCAD	WCAD	SUP FHD	734-247-7322

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