

**MINUTES**  
**WAYNE COUNTY AIRPORT AUTHORITY**  
**BOARD MEETING**  
**April 18, 2012**

**I. Roll Call**

Meeting of the Wayne County Airport Authority Board called to order at 1:32 p.m. at the Sheraton Detroit Metro Airport Hotel, Romulus, MI:

Present:

Mary Zuckerman, Chairperson  
Alfred Glancy, Vice Chairperson  
Suzanne Hall, Secretary  
Michael Jackson  
Samuel Nouhan  
Bernard Parker

Excused: Charlie Williams

Also Present: See attached sign-in sheet.

**II. Consent Agenda – Items for vote as a group**

Consent Agenda Items were approved.

Motion to approve the consent agenda by Bernard Parker; Supported by Mike Jackson

Ayes: Glancy, Hall, Jackson, Nouhan, Parker, Zuckerman

Nays: None

Abstained: Nouhan abstained from voting on Items A and B.

Motion approved.

**A. Approval of Minutes from March 21, 2012 Board Meeting**

**B. Approval of Minutes from March 21, 2012 Closed Session**

**C. Resolution No. 12-34 approving a Correction to Resolution No. 12-25 with Tucker Young Jackson & Tull, Inc.**

**D. ROUTINE MAINTENANCE AND OPERATIONS**

**1. Resolution No. 12-35 approving Contract No. S12-224A with National Communications Corporation.**

2. **Resolution No. 12-36 approving Contract No. S09-015A (Amendment 2) with Michigan Aviation Partners, Inc.**

#### **E. LEASES**

1. **Resolution No. 12-37 approving Contract No. S10-203A (Amendment 2) with Delta Air Lines, Inc.**

### **III. Report from Interim Chief Financial Officer, Terry Teifer**

#### **IV. New Business – Action Items**

- A. Resolution No. 12-38 approving Contract No. S12-157A with Roncelli, Inc.**

Motion by Suzanne Hall; Supported by Samuel Nouhan  
Ayes: Glancy, Hall, Jackson, Nouhan, Parker, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

- B. Resolution No. 12-39 approving Contract No. S11-121A (Amendment 1) with Jacobsen/Daniels Associates, LLC**

Motion by Samuel Nouhan; Supported by Mike Jackson  
Ayes: Glancy, Hall, Jackson, Nouhan, Parker, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

- C. Resolution No. 12-40 approving Delegation of Contracting Authority to the Chief Executive Officer for Approval and Execution of Amendments of Leases of Property at Detroit Metropolitan and Willow Run Airports**

Motion by Alfred Glancy; Supported by Mike Jackson  
Ayes: Glancy, Hall, Jackson, Nouhan, Zuckerman  
Nays: Parker  
Abstained: None  
Motion approved.

#### **V. Information Items**

- A. Commission on Accreditation for Law Enforcement Agencies Incorporated (CALEA) Police Accreditation Awards Recognition, Craig Hartley from CALEA.**

**B. Airport Service Quality (ASQ) Customer Satisfaction Survey Results – 2011 Presentation, Peter Gargiulo, Director of Strategy Management**

**C. Audit Committee Report – March 14, 2012 Audit Committee Meeting, Samuel Nouhan, Chairperson**

**D. Report from Interim Chief Executive Officer (CEO)**

1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Section 7.J
2. Small Business Enterprise (SBE) Program Participation – Monthly Report

**VI. Chairperson’s Comments**

Board Member Parker asked to comment and indicated that the City of Detroit is eliminating all funding for Detroit City Airport as of July 1, 2012. Board Member Parker requested a discussion between Airport Authority staff and the City of Detroit to assess the feasibility of the Wayne County Airport Authority taking over the operation of Detroit City Airport. Following comments on the subject by Board Members Glancy, Nouhan and Hall, and Interim CEO Naughton, Chairperson Zuckerman asked Interim CEO Naughton to engage in a discussion with the Mayor of Detroit and his team to assess if Detroit City Airport is a viable commercial operation and report back to the Board.

**VII. Public Comment**

Chairperson Zuckerman opened the floor for Public Comment at 2:44 p.m.

1. Barbara Albert, Unite Here
2. Antoinette Joseph, Unite Here

**VIII. Next meeting date of the Wayne County Airport Authority Board is scheduled for Wednesday, May 16, 2012 at 1:30 pm. Location to be determined.**

**IX. Adjourn**

Motion to adjourn by Bernard Parker; Supported by Samuel Nouhan  
Motion unanimously approved.

Meeting was adjourned at 2:48 p.m.

## ATTENDANCE RECORD

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Date/Time: April 18, 2012 – 1:30 PM

Place of Meeting: Sheraton Detroit Metro Airport Hotel, Romulus, MI

NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Jennifer Williams	48242 10250 S. Middlebelt	Airport PD	Deputy Chief	
MICHAEL LACOSTE	48197 916 W MICHIGAN AVE	UNITE HERE!	ORGANIZER/ TRUSTEE	
Don McPherson	Ann Arbor 48106 2033 Medford Rd Apt 204	The Percheron Shop Metro	General Manager	
Leo Cahalan	1561 Levenette St. Det, MI	UNITE HERE		
Mary Basrai	WCAA	WCAA	Controller	734-247-6725
Jackie Korfesh		Local 24		

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
<i>Camille Masby</i>	<i>43437 Heatherfield Bellerive, MI 48111</i>	<i>Local 24</i>	<i>Retail Cashier</i>	<i>(734) 272-7349</i>

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Brandi Holdaway	LC SMITH - MEZZ Detroit, MI 48242	WCAA	FOIA Coordinator	(734) 247-7237
Kristy Exner	LC Smith - Mezz Detroit, MI 48242	WCAA	Authority Gov. Manager	(734)
Gale LaRoche	WCAA	WCAA	VP HR	942 3728
Dene Debel	Delta	Delta	Dir. Govt Affairs	734-247-2271
FRAN WOOD	65 CADILLAC SQ DETROIT 48226	TRAVELERS AID	DIR OF VOL	313-414-6453
Ali DIB	WCAA	WCAA	Dir. Infrast	734 942 3676
Sherita Callaway	WCAA	WCAA	Int Procurement Dir	734 247 7283
MARK DEBEAU	WCAA	WCAA	SE VP PUBLIC SAFETY	734-942-3609
WAYNE STEWART	WCAA	WCAA	VP STRATEGIC PLAN.	734-247-7371
MICHAEL CONWAY	WCAA			734 942 3558

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Rhonda Kralemann	513 A West Service DR	Concessions Michigan	GM	734 955-8665
John RAIMONDO	6471 Metro Parkway	Roncelli	Director	810 217 5658
Barbara Albert	1811 Lexington place	UNITE HERE	UNC	734 726-8115
Melvin Hunter	1610 Woodside	Unite Here	Host HMR.	
DOB NELESEN	SOUTHFIELD	URS	Proj MGR	248-417-3837
Istakar Palma	WCAA	WCAA	VP Internal Audit	734-247-7365
Alan Schneider	TJST	TJST	Engage	353-953-0612
Phil Agee	Southfield, MI	URS	Sr Mgr Air Transportation	813-380-6610
G. RAMANUJAM	660 WOODWARD #2430 DETROIT, MI 48226	SOMAT	Sr. Proj. Mgr.	313-8877102
Antoinette Joseph		Local 24		

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Awni Raqish	565E Larned Detroit 48226	TYJT	VP	313 963 0612 (734)
GREG HATCHER	LC SMITH	WCAA	DEP Dir. CONCESSIONS	942-3663
PETER GARGIULO	LC SMITH	WCAA	DIR	734-955-5705
Joe Cambra	LC Smith	WCAA	Dir	3
Andrea Valentini	LC Smith	WCAA	Legal ASST	(734)247-7105
Emily Newberger	LC Smith	WCAA	Sr VP + General Counsel	(734)942-3825
MATT McBlain	LC SMITH	WAA		
Tim Keyes		Roulo S		
Angela frances	LC Smith	Wcaa.		.
Wendy Sutton	Smith	Wcaa	ASST	247723 23

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MARC KEMPER	WCAA	WCAA	SUPRANNING/DEV	734.247-7322
Kelly Fitzgerald	WCAA	WCAA	Dep Dir - Info Eng	247-7276
Dianne Walker	WCAA	WCAA	Dir - Air OPS	734 942 3571
JOHN HANDE	WCAA	WCAA	COO	734 247 7061
RON EVANS	WCAA	WCAA	BUSINESS DEVELOPMENT PROGRAMS MGR.	734-955-3885
Abdul Khutib	CTS/Livonia	CTS	Manager	877 555 0146
J.J. MORTON	KIMLEY-HORN	KIMLEY-HORN	PM	901-374-9109 734
Barclay Stevens	WCAA	WCAA	AM	
Tom McCarthy	WCAA	WCAA	DIRECTOR	247 4923
Jimmy Masera	Delta	DL	Gen Mgr - CRT	404-715-4674

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