

**MINUTES  
WAYNE COUNTY AIRPORT AUTHORITY  
BOARD MEETING  
May 17, 2017**

**I. Roll Call**

Meeting of the Wayne County Airport Authority Board called to order at 2:00 p.m. at the Detroit Metro Airport Marriott Hotel, 30559 Flynn Drive, Romulus, MI:

Present:

Michael Garavaglia, Chairperson  
Ronald Hall, Vice Chairperson (arrived at 2:04 p.m.)  
Irma Clark-Coleman  
Dr. Curtis Ivery  
Mark Ouimet

Excused: Nabih Ayad, Secretary and Mike Jackson

Also Present: See attached sign-in sheet.

**II. Consent Agenda – Items for vote as a group**

Motion by Mark Ouimet to approve the Consent Agenda; Supported by Dr. Curtis Ivery  
Ayes: Clark-Coleman, Garavaglia, Ivery, Ouimet  
Nays: None  
Motion approved.

- A. Approval of Minutes from April 19, 2017 Board Meeting
- B. Resolution No. 17-39 approving Contract No. 1700223 with Sellers Buick GMC, Contract No. 1700224 with Royal Truck & Trailer Sales & Service, Inc. and Contract No. 1700225 with Safety Vision LLC (Two Refrigerated Delivery Vehicles for Dock Master Services at North Terminal)
- C. Resolution No. 17-40 approving Contract No. 1700217 for the 2017 Thunder Over Michigan Air Show and Airport Authority Employee Picnic
- D. Resolution No. 17-41 approving Contract No. 1700216 with Technical Service Professionals, LLC (On-Call Hazardous and Non-Hazardous Material Remediation and Removal Services)
- E. Resolution No. 17-42 approving Contract No. 1700220 with Branch Tree Service, Inc. (Tree Removal and Related Services at Willow Run Airport)

- F. Resolution No. 17-43 approving Contract No. 1700219 with Branch Tree Service, Inc. (Tree Removal and Related Services at DTW)
- G. Resolution No. 17-44 approving Contract No. 1700214 with Anglin Civil, LLC (Willow Run Storm Water Diversion Project)
- H. Resolution No. 17-45 approving Contract No. 1700242 with AT&T (Telecommunication Line Relocation)
- I. Resolution No. 17-46 approving Contract No. 1700215 with Dan's Excavating, Inc. (Reconstruction of Rogell and Burton Drive at DTW)

### **III. Report from Chief Financial Officer (CFO), Terry Teifer**

Board Member Ronald Hall arrived during this presentation.

Joseph R. Nardone, CEO announced Terry Teifer, CFO would be retiring June 1, 2017 and Marge Basrai, Controller would be appointed to Interim CFO.

### **IV. New Business – Action Items**

- A. Resolution No. 17-47 approving Contract No. 1700213 with Kimley-Horn of Michigan, Inc. (Engineering and Related Professional Services for Reconstruction of Runway 3L/21R & Associated Taxiways at DTW)

Motion by Irma Clark-Coleman; Supported by Ronald Hall  
Ayes: Clark-Coleman, Garavaglia, Hall, Ivery, Ouimet  
Nays: None  
Motion approved.

### **V. Information Items**

- A. 2017 Roadway/Michael Berry Administration Building Construction Update, Thomas McCarthy – VP of Facilities, Design and Construction and Kelly Ferencz – Deputy Director of Facilities, Design and Construction
- B. Report from Chief Executive Officer (CEO), Joseph R. Nardone
  - 1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1

## **VI. Public Comment**

Michael Garavaglia opened the floor for Public Comment at 2:51 p.m.

No public comments were received.

**VII. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, June 21, 2017 at 2:00 p.m. at the Sheraton Hotel, 8000 Merriman Road, Romulus, MI**

## **VIII. Adjourn**

Motion to adjourn by Irma Clark-Coleman; Supported by Dr. Curtis Ivery  
Meeting was adjourned at 2:51 p.m.

## ATTENDANCE RECORD

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Alexander Abbrevic		Avflight	Ops Manager	734.482.2621
HEIDI G. Hughes		UNITE HERE!	DIRECTOR	313.259.8497
MATT VIKOST		WCAA		
Bryant Holt		WCAA	Dep Dir.	
Tyrece Sanders		PAA		
Bob Koller		C&S	Dept. Mgr	734-953-2571
J. J. MORITON		KH	VICE PRES.	312-212-9487



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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Andrew Roth	22 W. Adams Ave Suite 1500 Detroit, MI 48226	Thomas Group Consulting	Account Manager	313 882 3229
Alfred Steffani	WCAA	TS	CFO	734-247-2730
Chad Newton	WCAA	Public Safety	VP	734 699 6999
<del>GREG HATCHER</del>	WCAA	WCAA Counsel	Dir	734 942-3663
Drian Lussaline	"	External Affairs	Dir.	734-247-7274
Jack McCabe	" "	Maintenance	Dir	734-942-0123
MIKE O'SULLIVAN	WCAA	FD+C	Dir.	734-247-7917
Tommy Sebastian	WCAA	FD&C	PM	734-247-2768
J. MASSETO	DL	DL	GM	404 715 4674
MATTHEW RICHARDSON	26445 Northline Rd Taylor MI 48174	Somat	Pm	313.304.8845

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TOM MCCAETHY	WCAA	WCAA	VICE PRES	734 247 4923
Kelly Ferencz	WCAA	WCAA	Dep Director	734 247 7916
Mark Zinkivach	WCAA	WCAA	Finance Mgr.	734-247-7447
Heather Day	WCAA	WCAA	Dir Ben/comp	
Theresa Samosuk	WCAA	WCAA	Sr. Proj Mgr	734-247-3692
Koony William	WCAA	WCAA	Dir. TA	
Marge Asrai	WCAA	WCAA	Controller	734-247-6775
Kerry Sutton	MCA 4311 Jockey #169 Canton	MCA	Dir. Engineering	734-673-2195
Peter Garofalo	WCAA	WCAA	Dir	734-955-5705
Darryl Brown	# 610	WCAA	COP	313-628-2822



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Kristy Exner	WCAA	WCAA	Deputy Director	734 247-2223
Brandi Holdaway	WCAA	WCAA	FOIA Coordinator	734 247-7237
Wendy Sutton	WCAA	WCAA	Bus Dev/R.F.	77233
Brian Pollack	WCAA	WCAA	Financial Analyst	734-730-8738
Sherita Calloway	WCAA	WCAA	Procurement	734-247-7283
Connie Slack	WCAA	WCAA	Treasury	734-247-7909
Christine Lindenmuth	WCAA	WCAA	Procurement	734-247-7900
Bryan Wagoner	WCAA	Dept of Environ & Sustainability	Director	734-247-3696
Matt McCombs	WCAA			
Andrea Bomia	WCAA	WCAA	Legal ASST	734-247-7105

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ERICA DONERSON	WCAAA	Ext. Affairs	Dep. Dir.	(734) 247-2792
Michael Farby	2055 E. Street Belleville Av Flight YIP	Avflight	Gr. M.	734-672-1900
Shannon Ozga	WCAAA	WCAAA	ASST General Counsel	734-942-1519
Ken Dobson	WCAAA	WCAAA	VP External Affairs	734-247-2783
Courtney Masianczyk	WCAAA	WCAAA		
Parad Jacobson	JLD	JLD		
Jon ZAREMSKI	SOMAT	SOMAT		313 963 2721
Andrew Brooks	ABE	ABE Assoc.	Pres.	313 475-2849