

WCAA

C/A PERMITS CONTRACTOR ADD/CHANGE FORM

December 11, 2014

This form is to be used to add a new, non-Tenant company to the CA Permits system in support of a tenant permit application / project. The term "Contractor" applies to all such companies, not just the "Prime Contractor" for a project. All requests should be sent to Permits@WCAA.US. Each "contact" will receive an introductory e-mail when system access is granted.

NEW COMPANY INFORMATION

*Contractor Name:	
*Corporate Address:	
Local Address:	<i>Only if different from Corporate</i>
Tenant Name	<i>Official name of the tenant or lessee for whom you are performing work.</i>
*Project Name	<i>Mandatory Field; request will not be processed without at least one active tenant project / Permit Application</i>
Project Reference #	
*Primary Contact-Name :	<i>Mandatory Field; request will not be processed without at least one person associated with the company.</i>
Primary Contact-Phone:	
*Primary Contact-E-mail:	<i>Mandatory Field; request will not be processed without Primary Contact's email.</i>
Primary Contact Address	<i>Corporate or Local?</i>

Additional Contractor Contacts¹

Name	Street Address	City	State	ZIP	Phone	E-mail

¹ All contacts will be considered an "Applicant Team Member" authorized to upload documentation in support of a specific Permit Application / project. This individual will only see documentation for the project(s) to which they are assigned.