

Public Safety Headquarters
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www.metroairport.com

FREE SPEECH PERMIT APPLICATION

Wayne County Airport Authority
Detroit Metropolitan Airport

SECTION 1 – APPLICANT INFORMATION			
Organization:			
Address:			
Contact Name:		Title:	
Email		Phone:	

SECTION 2 - ACTIVITY	
Description of Activities: <i>(including size and volume of items to be handed out or signs being utilized. Note: actual examples of all materials to be distributed or displayed must be part of the permit application)</i>	
Date(s) of proposed activity:	
Time of proposed activity:	
Number of Participants:	

SECTION 3 – REQUESTED LOCATION(S)			
See Exhibits (attached) depicting locations – maximum two participants per location inside terminals or ground transportation centers. Please select your requested location(s).			
McNamara (South)Terminal			
	Ticket Level (S1)		Int. Arrivals (S5)
	Ticket Level (S2)		Ground Transportation Center (GTC) (S6)
	Baggage Claim (S3)		Mass Picketing (SMP)
	Baggage Claim (S4)		
North Terminal			
	Ticket Level (N1)		Baggage Claim (N4)
	Ticket Level (N2)		Ground Transportation Center (GTC) (N5)
	Baggage Claim (N3)		Mass Picketing (NMP)
Willow Run			
	Hanger 1 (Y1)		

SECTION 4 - OVERVIEW

Free speech activities, including non-commercial distribution and solicitation as well as picketing, are governed by Sections 14 & 15 of the Airport Ordinance, which provides that free speech activities shall take place in certain “Designated Expression Areas” or “Mass Picketing Areas,” depending on the type of activity and number of participants. Under the WCAA Airport Ordinance, the number of participants allowed in each Designated Expression Area and Mass Picketing Area is limited to those that can safely occupy them at any particular time.

The Airport will consider Applications on a case-by-case basis depending, in part, on the availability of designated locations for such requested activities. Permits shall be issued on a first-come, first-serve basis for all available locations. Permits shall be issued for periods as requested by the applicant of up to, but not exceeding, 5 consecutive days. An applicant may renew a permit for successive 5-day periods by reapplying for a permit.

Each participant shall wear a badge not less than 3X5 inches in size, which shall identify the person or organization on whose behalf the Permittee is conducting free speech activities and shall state that the Permittee is acting as a representative of the organization. At least one participant at each Designated Expression Area or Mass Picketing Area being used must have a copy of this permit in his or her possession while conducting Regulated Activities.

A person shall not, except with a Permit issued by the CEO or designee, or except by registration under such conditions as may be provided by the Airport Ordinance, engage in “Regulated Activities” or “Mass Picketing,” as defined in the Airport Ordinance, upon Airport premises. Violation is a misdemeanor.

****Permittee MUST REGISTER EACH DAY with the Airport Authority by contacting the Airport Response Center at (734) 942-5304****

I have read and familiarized myself with Sections 6, 14 & 15 of the Airport Ordinance covering the regulated free speech activities at Detroit Metropolitan Airport and understand that I, any organization I represent, and all participants are subject to compliance. Permission is requested to engage in such activities or distribute literature orderly and peacefully in those areas requested in this permit application.

Print Applicant Name:	
Applicant Signature:	
Date:	

PERMIT IS NOT VALID UNLESS APPROVED BY THE SECURITY CHIEF OR HIS/HER DESIGNEE

Approved as submitted Not approved Approved with following modifications:

Reviewed by: _____ Date: _____
Free Speech Manager

Approved by: _____ Date: _____
Security Chief (or Designee)

Excerpts from WCAA Airport Ordinance Concerning Regulated Activities (Including Literature Distribution)

The following excerpts from the Airport Ordinance, Section 14 Free Speech Activities will assist you in complying with the permit requirements. For a copy of Section 14 and the Airport Ordinance in its entirety, go to <https://www.metroairport.com/business/about-wcaa/important-documents>. This list of Airport Ordinance excerpts is **not all-inclusive**.

- 14.1 Introduction. An individual or organization desiring to use the Airport for the purpose of exercising constitutional rights of free speech and freedom of religion shall be free to engage provided that they are in compliance with Section 14. Purposes of this Section 14 include the following: (a) to ensure that Persons seeking to exercise constitutional freedoms of religion and expression can communicate effectively with users of the Airport; (b) to ensure adequate safety and security personnel for the efficient and safe functioning of Airport operations and services and the protection of all Persons using the Airport in a lawful manner; (c) to prevent interference with public access to the Airport, and to protect Airport customers from fraud, deceptive practices, harassment and intimidation; (d) to ensure the free and orderly flow of vehicle and pedestrian traffic through the Airport and its terminals and in all other public areas on Airport property; and (e) to ensure the efficient functioning of Airport operations and services.
- 14.5 Solicitation for the Immediate Receipt of Funds Prohibited -The following conduct is prohibited at the Airport:
- The sale of any merchandise, including but not limited to jewelry, foodstuffs, candles, flowers, badges and clothing.
 - The sale of flyers, brochures, pamphlets, books, or any other printed or written material.
 - The solicitation and receipt of funds.
- 14.6 Permit Required.
- It shall be unlawful for an individual to engage in Regulated Activities without a permit.
- 14.10 Registration Required.
- Prior to conducting Regulated Activities on each day on which he/she will conduct Regulated Activities, each Permittee must register by reporting to the person or department specified on the permit.
- 14.12 Place of Regulated Activities.
- A Permittee shall not conduct Regulated Activities outside of the Designated Expression Areas.
- 14.13 Manner of Regulated Activities.
- A Permittee shall not use light, sound or voice amplifications systems, musical instruments, radio communication systems or other mechanical sound or light devices.
 - A Permittee shall not make loud noise which disturbs the peace of the Airport or which interferes with the ability of others to hear public announcements over the Airport intercom system or to transact business at the Airport.
 - A Permittee shall not wear or carry a sign or placard larger than 24 x 28 inches in size. Signs, placards, or other material shall not be affixed to the exterior or interior of any building or other appurtenance on the Airport premises. Notwithstanding the above, a Permittee shall not display signs or placards in a manner that interferes with the way finding capabilities of passengers.
 - Each person engaged in Regulated Activities shall wear a badge not less than 3 x 5 inches in size, which shall clearly identify the name of the Permittee and, if conducting such Regulated Activities on behalf of a group or organization, the group or organization on whose behalf the person is conducting the Regulated Activities.
 - A Permittee shall not in any way obstruct, delay or interfere with the free movements of any other person, or seek to coerce or physically disturb any other person.
 - A Permittee shall not place any table, chair, or other structure and/or use any stationary or wheeled device, with exception of persons requiring the use of a wheelchair or other disability-related device, in any Designated Expression Area or elsewhere on Airport property.
 - A Permittee shall not store any literature or other materials in any public use areas or in any parking areas, restroom facilities, terminal doors, stairways, vestibules, and storage areas used by the Airport or its concessionaires and lessees, except in a carry bag which must be carried or harnessed so as not to extend beyond the holder's body width.
 - A Permittee shall not misrepresent the purposes of any Regulated Activities in which the Permittee is engaging or the purposes of any organization on whose behalf he/she is acting in conducting such activities.
- 14.14 Revocation of Permit.
- The CEO shall have authority to revoke the permit of any Permittee who, while conducting Regulated Activities, violates this Airport Ordinance or any State or federal law.
- 14.18 Penalties.
- Violation of this Section 14 is a misdemeanor subject to the maximum allowable punishment under law.

Excerpts from WCAA Airport Ordinance Concerning Mass Picketing

The following excerpts from the Airport Ordinance, Section 15, Picketing in Public Areas, will assist you in complying with the permit requirements. For a copy of Section 15 and the Airport Ordinance in its entirety, go to <https://www.metroairport.com/business/about-wcaa/important-documents>. This series of Airport Ordinance excerpts is not all-inclusive.

- 15.1 Introduction. An individual or organization desiring to use the Airport for the purpose of exercising constitutional rights of free speech and freedom of religion through Picketing shall be free to engage in such activities, provided they are in compliance with the provisions of this Section 15. Purposes of this Section 15 include the following: (a) to ensure that Persons seeking to exercise constitutional freedoms of religion and expression can communicate effectively with users of the Airport; (b) to ensure adequate safety and security personnel for the efficient and safe functioning of Airport operations and services and the protection of all Persons using the Airport in a lawful manner; (c) to prevent interference with public access to the Airport, and to protect Persons using the Airport from harassment and intimidation; (d) to ensure the free and orderly flow of vehicle and pedestrian traffic through the Airport and its terminals and in all other public areas on Airport property; and (e) to ensure the efficient functioning of Airport operations and services.
- 15.5 Permit Required.
- It shall be unlawful for an individual to engage in Picketing without a permit.
- 15.9 Registration Required.
- Prior to Picketing on each day on which the Permittee will engage in Picketing, any individual, group or organization desiring to engage in Picketing shall first register with the department listed on the permit.
- 15.11 Place for Picketing.
- A Permittee shall not conduct Picketing outside of the Mass Picketing Area.
- 15.12 Manner of Picketing.
- A Permittee shall not picket across or on any road or service drive at any location on Airport property.
 - A Permittee shall not use light, sound or voice amplification systems, musical instruments, radio communication systems or other electronic or mechanical sound or light devices in conjunction with any Picketing.
 - A Permittee shall not interfere with the ability of others to hear public announcements over the Airport intercom system or to transact business at the Airport.
 - Signs, placards, banners or other material used in conjunction with the Picketing shall not be affixed to the exterior or interior of any building or other appurtenance within Airport terminals or anywhere else on Airport property.
 - Signs, placards, banners or other material used in conjunction with Picketing shall not be larger than 24 x 28 inches in size. A Permittee shall not display signs or placards in a manner that interferes with the way-finding capabilities of passengers.
 - Each person engaged in Picketing shall wear a badge not less than 3 x 5 inches in size, which shall clearly identify the name of the Permittee and, if conducting such Picketing on behalf of a group or organization, the group or organization on whose behalf the person is conducting the Picketing.
 - A Permittee or registrant shall not in any way obstruct, delay or interfere with the free movements of any other Person, or seek to coerce or physically disturb any other Person.
 - A Permittee or registrant shall not place any table, chair, or other structure and/or use any stationary or wheeled device, with exception of persons requiring the use of a wheelchair or other handicap-related device, in any authorized Picketing location or elsewhere on Airport property.
 - A Permittee or registrant shall not store any literature or other materials in any public use areas or in any parking areas, restroom facilities, terminal doors, stairways, vestibules, and storage areas used by the Airport or its concessionaires and lessees, except in a carry bag which must be carried or harnessed so as not to extend beyond the holder's body width, where such materials would be an obstruction to Persons using the Airport facilities or would create a health, safety or security hazard.
- 15.3 Revocation of Permit.
- The CEO shall have authority to revoke the permit of any Permittee who, while conducting Picketing, violates this Airport Ordinance or any State or Federal law.
- 15.18 Penalties.
- Violation of this Section 15 is a misdemeanor subject to the maximum allowable punishment under law.