



COMMERCIAL FILMING & PHOTOGRAPHY Permit Application Checklist

PLEASE BE SURE YOUR COMPLETED APPLICATION PACKAGE INCLUDES:

- Completed Permit Application**
- Signed copy of the **General Terms & Conditions**
- Proof of Insurance** (as required by Items 12 & 13 of the General Terms and Conditions)

***IMPORTANT NOTE:** BE SURE THAT **EACH** of the entities listed under item 12 are included as "additional insureds" on the insurance certificate(s).*

- Script, storyboards, and/or project description** (as required by Item 8 of the General Terms & Conditions)
 - Letter(s) of authorization** from Airport tenants for use of leased space (*if applicable*)
 - Any other materials relevant to consideration of your permit application
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