

MINUTES
WAYNE COUNTY AIRPORT AUTHORITY
BOARD MEETING
December 1, 2021

I. Roll Call

Meeting of the Wayne County Airport Authority Board called to order at 2:03 p.m. via Zoom, Stream Text by URL link and in person attendance at the Michael Berry Administration Building, Kevin Clark Conference Room, 11050 Rogell Drive, Detroit, MI 48242:

Present (All Board members participating remotely, locations listed below):

Marvin Beatty, Chairperson
Abdul Haidous, Vice Chairperson
Athina Papas, Secretary
Michael Ajami
Dennis Archer, Jr. Detroit, MI
Dr. Curtis Ivery Detroit, MI
Mark Ouimet

II. Consent Agenda – Items for vote as a group

Motion by Abdul Haidous to approve the Consent Agenda; Supported by Dennis Archer

Roll call vote taken.

Ayes: Ajami, Archer, Beatty, Haidous, Ivery, Ouimet, Papas

Nays: None

Motion approved.

- A. Approval of Minutes from the October 20, 2021 Board Meeting
- B. Resolution No. 21-105 approving Contract No. 2100225 with Halliday Technologies, Inc. (Runway Friction Tester)
- C. Resolution No. 21-106 approving Contract No. 2100209 with Plante & Moran, PLLC (External Audit Services)
- D. Resolution No. 21-107 approving Contract No. 2100198 with the County of Wayne (FY 2021, 2022, and 2023 Anticipated Wayne County Charges for Business Diversity)
- E. Resolution No. 21-108 approving Contract No. 2100204 and 2100205 with the County of Wayne (Recurring Charges for Routine Matters for Fiscal Year 2022)

- F. Resolution No. 21-109 approving Contract No. 2100219 with Host International, Inc. (New Lease Agreement for North Terminal Space at DTW)
- G. Resolution No. 21-110 approving Contract No. 2100218 with Assurance Technology Corporation (New Lease for Vacant Land at Willow Run Airport)
- H. Resolution No. 21-111 approving Contract No. 2100131 with Ameristar Jet Charter, Inc. (New Lease for Vacant Land at Willow Run Airport)
- I. Resolution No. 21-112 approving Contract No. 2100228 with U.S. Customs and Border Protection (Memorandum of Agreement for User Fee Facility Program)
- J. Resolution No. 21-113 approving Contract No. 1700308 (Amendment 4) with Gabriel Industry dba ServPro of Grosse Pointe/Hazel Park and Contract No. 1700310 (Amendment 4) with Signal USA LLC dba Signal Restoration Services
- K. Resolution No. 21-114 approving Contract No. 1600043 (Amendment 3) with Van Scoyoc Associates, Inc. (Legislative and Government Affairs Consulting Services)
- L. Resolution No. 21-115 approving Contract No. 1700126 (Amendment 1) with Occupational Health Centers of Michigan, P.C. dba Concentra Medical Centers (Occupational Health Services)
- M. Resolution No. 21-116 approving Contract No. 1900117 (Amendment 1) with RAM Construction Services of Michigan, Inc. (On-Call Scheduled and Unscheduled Maintenance for the Parking Decks and Related Facilities)
- N. Resolution No. 21-117 approving Contract No. 1300071 (Amendment 5) with CRA Engineering, Inc. (Professional Engineering Services for Terminal Demolition and Site Utilities at DTW)
- O. Resolution No. 21-118 approving Contract No. 1900288 (Amendment 2) with Gabriel, Roeder, Smith & Co. (Actuarial Valuation of Post-Employment Benefits)
- P. Resolution No. 21-119 approving Contract No. 1700081 (Amendment 1) with Great Lakes Transportation Cars LLC, dba Metro Cars and Contract No. 1700082 (Amendment 1) with All Star Chauffeured Services (On-Call Passenger Bus Transportation Services)
- Q. Resolution No. 21-120 approving Contract No. 1900008 (Amendment 3) with Crystal Bright Janitorial Services, Inc. (Janitorial Services at Willow Run Airport)

R. Resolution No. 21-121 approving Contract No. 1500064 (Amendment 4) with Forum Communication Systems Inc. dba Forum Communications International (Maintenance and Support Services of the Emergency Alert System)

III. Monthly Financial Update and Fiscal Year 2022 Recommended Budget, Amber Hunt, Chief Financial Officer

IV. New Business

A. Resolution No. 21-122 approving the Wayne County Airport Authority Fiscal Year 2022 Recommended Budget

Motion by Dr. Curtis Ivery; Supported by Dennis Archer
Roll call vote taken.

Ayes: Ajami, Archer, Beatty, Haidous, Ivery, Ouimet, Papas

Nays: None

Motion approved.

B. Resolution No. 21-123 approving Contract No. 2100227 with Fortbrand Holdco, LLC dba Fortbrand Services, LLC (PSB 5500 Vammas Snow Removal Machines)

Motion by Abdul Haidous; Supported by Mark Ouimet
Roll call vote taken.

Ayes: Ajami, Archer, Beatty, Haidous, Ivery, Ouimet, Papas

Nays: None

Motion approved.

C. Resolution No. 21-124 approving Contract No. 2100168 for the Delegation of Contracting Authority to the Chief Executive Officer to approve and execute non-federal reimbursable agreements with the Federal Aviation Administration

Motion by Mark Ouimet; Supported by Michael Ajami
Roll call vote taken.

Ayes: Ajami, Archer, Beatty, Haidous, Ivery, Ouimet, Papas

Nays: None

Motion approved.

D. Resolution No. 21-125 approving Contract No. 1800193 (Amendment 1) with RS&H Michigan, Inc. (On-Call Architectural/Engineering Services)

Motion by Abdul Haidous; Supported by Michael Ajami
Roll call vote taken.

Ayes: Ajami, Archer, Beatty, Haidous, Ivery, Ouimet, Papas

Nays: None

Motion approved.

- E. Resolution No. 21-126 approving the Appointment of a Committee to Review Proposed Procurement Ordinance Amendments and Small Business Program

Motion by Mark Ouimet; Supported by Abdul Haidous

Roll call vote taken.

Ayes: Ajami, Archer, Beatty, Haidous, Ivery, Ouimet, Papas

Nays: None

Motion approved.

V. Information Items

A. Human Resources Presentation, Lynda Racey, Vice President

B. Report from Chief Executive Officer (CEO), Chad Newton

- 1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1

VI. Public Comment

No public comments were received.

VII. Closed Session

In accordance with the Michigan Open Meetings Act, MCL 15.268 Section 8(a), to consider a periodic personnel evaluation of the Chief Executive Officer (CEO), to take place in a closed hearing of the request of the CEO.

Motion by Mark Ouimet; Supported by Michael Ajami

Roll Call vote taken.

Ayes: Ajami, Archer, Beatty, Haidous, Ivery, Ouimet, Papas

Nays: None

Motion approved.

Closed session was assembled at 3:14 p.m. and adjourned at 4:25 p.m.

Board meeting was recalled to order by Chairperson Marvin Beatty at 4:27 p.m.

VIII. Resolution No. 21-127 approving and authorizing execution of an Employment Agreement for Chief Executive officer, Chad Newton

Motion by Abdul Haidous; Supported by Athina Papas

Roll Call vote taken.

Ayes: Ajami, Archer, Beatty, Haidous, Ivery, Ouimet, Papas

Nays: None

Motion approved.

IX. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, January 19, 2022 at 2:00 p.m.

X. Adjourn

Motion to adjourn by Athina Papas, Supported by Dennis Archer
Meeting was adjourned at 4:32 p.m.

