

Wayne County Airport Authority Board Meeting

The meeting will be hybrid and participants may join either at

**The Michael Berry Administration Building
Kevin Clark Conference Room
11050 Rogell Drive, Building 602
Detroit, MI 48242**

(if attending in-person masks must be worn at all times and social distancing will be adhered to)

OR

**Via Cisco Web-ex
Wednesday, 8/18/2021
2:00 - 4:00 PM ET**

DRAFT AGENDA

I. ROLL CALL

II. CONSENT AGENDA

A. Approval of Minutes from the July 21, 2021 Board Meeting

7-21-2021 WCAA Board Meeting Minutes (DRAFT)

B. TF Beck Company (Construction Services for Re-Roofing of Building 403 & 455 at DTW) (WCAA Certified SBE)

Resolution to approve a contract with TF Beck Company, to provide construction services for the removal and replacement of roofing systems at pump station Buildings 403 and 455 at Detroit Metropolitan Airport. The term of the contract shall commence upon Board approval and terminate upon final payment for all required services. The cost of the contract shall not exceed \$136,457.00. The contract was competitively solicited and TF Beck Company was deemed the lowest responsive and responsible bidder.

Resolution - TF Beck Company

TF Beck Company Contract Award Recommendation

C. Detroit Piping Group Mechanical (Stand-Alone Boilers for the Public Safety Headquarters Building) (WCAA Certified SBE)

Resolution to approve a contract with Detroit Piping Group Mechanical, to provide construction services to install stand-alone boilers at Building 610 - Public Safety Headquarters at Detroit Metropolitan Airport. The term of the contract shall commence Board approval and terminate upon final payment for all required services. The cost of the contract shall not exceed \$295,033.00. The contract was competitively solicited and Detroit Piping Group Mechanical was deemed the lowest responsive and responsible bidder.

*Resolution - Detroit Piping Group Mechanical
Detroit Piping Group Mechanical Contract Award Recommendation*

D. Power Plus Engineering, Inc. (Preventative and Corrective Maintenance for the Electrical Distribution Systems)

Resolution to approve an amendment to the contract with Power Plus Engineering, Inc., to extend the contract term for preventative and corrective maintenance, capital replacement and related services for the electrical distribution systems for the Airport Authority. The amended term shall commence on September 1, 2021 and terminate on August 31, 2022. The cost of the contract remains unchanged.

*Resolution - Power Plus Engineering, Inc.
Power Plus Engineering Contract Award Recommendation*

E. J.H. Donahue & Associates, LLC (Human Resource Consulting Services) (WCAA Certified SBE)

Resolution to approve a special exception to the competitive solicitation process and a contract with J.H. Donahue & Associates, LLC, to provide consulting services for Human Resource Initiatives at the Wayne County Airport Authority. The term of the contract shall commence on October 15, 2021 and terminate on October 14, 2024. The cost of the contract shall not exceed \$50,000.00.

*Resolution - J.H. Donahue & Associates, LLC
J.H. Donahue & Associates, LLC Contract Award Recommendation*

F. Axon Enterprise, Inc. (Software and Accessories for Axon Taser and Body-Worn Cameras)

Resolution to approve a contract with Axon Enterprise, Inc., to purchase Axon's Office Safety Plan 7 package which includes TASER and body worn camera hardware, software, accessories, training, customer support and warranties through the use of a cooperative purchase arrangement with Sourcewell. The term of the contract shall commence on August 18, 2021 and terminate on August 19, 2026. The cost of the contract shall not exceed \$779,696.40.

*Resolution - Axon Enterprise, Inc.
Axon Enterprise, Inc Contract Award Recommendation*

G. Clear Channel Outdoor LLC (Advertising Sales Concession Agreement)

Resolution to approve an amendment to the contract with Clear Channel Outdoor LLC, to extend the contract term for the advertising sales concession at Detroit Metropolitan Airport. The amended term shall commence on October 1, 2021 and terminate on September 30, 2022, with a one-year renewal option exercisable by the CEO. The annual revenue shall remain the same.

*Resolution - Clear Channel Outdoor LLC
Clear Channel Outdoor LLC Contract Award Recommendation*

H. DHL Express (USA), Inc. (New Lease Agreement for Warehouse Space at DTW)

Resolution to approve a new lease agreement with DHL Express (USA), Inc., for warehouse space in Building 714A at Detroit Metropolitan Airport. The term of the agreement shall commence on September 1, 2021 and terminate on August 31, 2026. The total square footage to be leased shall be 2,000 square feet, resulting in annual rental revenue of \$24,000.00.

*Resolution - DHL Express (USA), Inc.
DHL Express (USA), Inc Contract Award Recommendation*

I. SkyWest Airlines, Inc. (New Lease Agreement for Hangar Building 425 at DTW)

Resolution to approve a new lease agreement with SkyWest Airlines, Inc., for Aircraft Hangar Building 425 and related premises at Detroit Metropolitan Airport. The term of the agreement shall commence on September 1, 2021 and terminate on August 31, 2024, with two (2) one-year renewal options exercisable by the CEO. The total square footage to be leased shall be 389,175 square feet, resulting in annual rental revenue of \$469,470.52.

*Resolution - SkyWest Airlines, Inc.
SkyWest Airlines, Inc. Contract Award Recommendation*

J. Olympia Aviation, LLC (Amendment to Lease Agreement at DTW)

Resolution to approve an amendment to the lease agreement with Olympia Aviation, LLC, to extend the term of the lease of Hangar Building 400 at Detroit Metropolitan Airport. The amended term shall commence on September 1, 2021 and terminate on February 28, 2022, with one (1) six-month renewal option exercisable by the CEO, with a twelve (12) month Right of First Offer for the lease site. The annual rental revenue shall remain the same.

*Resolution - Olympia Aviation LLC
Olympia Aviation Contract Award Recommendation*

III. NEW BUSINESS

A. Critical Power Systems, LLC (Uninterruptable Power Supply Maintenance and Repair)

Resolution to approve a contract with Critical Power Systems, LLC, to provide preventative and corrective maintenance, capital replacement and related services for the Uninterruptible Power Supply Systems for the Airport Authority, including Flywheel UPS, UPS batteries, station batteries and battery chargers. The term of the contract shall commence on September 1, 2021 and terminate on August 31, 2024, with two (2) one-year renewal options exercisable by the CEO. The cost of the contract shall not exceed \$1,750,000.00. The contract was competitively solicited and Critical Power Systems, Inc. was deemed the lowest responsive and responsible bidder.

*Resolution - Critical Power Systems, LLC
Critical Power Systems, LLC Contract Award Recommendation*

B. Toebe Construction, LLC (Construction Services for Runway 9/27 at YIP)

Resolution to approve a contract with Toebe Construction, LLC, to provide construction services for the Runway 9/27 Reconstruction at Willow Run Airport. The term of the contract shall commence upon Board approval and terminal upon final payment for all required services. The cost of the contract shall not exceed \$14,166,238.43. The contract was competitively solicited and Toebe Construction, LLC was deemed the lowest responsive and responsible bidder.

*Resolution - Toebe Construction, LLC
Toebe Construction, LLC Contract Award Recommendation*

**C. Sigma Associates, Inc. (Electrical Utilities Infrastructure Engineering Services)
(WCAA Certified SBE)**

Resolution to approves an amendment to the contract with Sigma Associates, Inc., to increase funding and extend the contract term for planning, design, construction, and related professional engineering services for electrical utilities infrastructure projects at Detroit Metropolitan and Willow Run Airports. The amended term shall be extended until November 29, 2023. The cost of the amendment shall not exceed \$1,400,000.00, which, together with the previous contract authorization amount of \$3,500,000.00, results in total contract costs that shall not exceed \$4,900,000.00.

Resolution - Sigma Associates, Inc.

Sigma Associates, Inc. Contract Award Recommendation

IV. INFORMATION ITEMS

A. Technology Services Presentation, John Scrivens, Vice President

Technology Services Board Presentation

B. Monthly Financial Update, Amber Hunt, Chief Financial Officer

Monthly Financial Report - August 2021

Monthly Board Dashboard June 2021

Management Report Dashboard June 2021

Management Report June 2021

C. Chief Executive Officer Report, Chad Newton

1. CEO Monthly Report - pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1

CEO Monthly Report

V. CHAIRPERSON'S COMMENTS

VI. PUBLIC COMMENT

VII. NEXT MEETING OF THE WAYNE COUNTY AIRPORT AUTHORITY BOARD IS SCHEDULED FOR SEPTEMBER 15, 2021 AT 2:00 P.M.

VIII. ADJOURN