

Wayne County Airport Authority Board Meeting

Michael Berry Administration Building
Kevin Clark Conference Room
11050 Rogell Drive
Building #602
Detroit, MI 48242
(734) 942-3550

Wednesday, 5/16/2018
2:00 - 4:00 PM ET

DRAFT AGENDA

I. ROLL CALL

II. CONSENT AGENDA - ITEMS FOR VOTE AS A GROUP

A. Approval of Minutes from April 18, 2018 Board Meeting

4-18-2018 WCAA Board Meeting Minutes (DRAFT)

B. Delta Air Lines, Inc. (Lease Agreement for Hangar Building 536 and Cargo Building 536A)

Resolution to approve an amendment to the Lease Agreement with Delta Air Lines, Inc., to extend the lease for an additional ten years for Hangar Building 536, and Cargo Building 536A and certain other related facilities and premises at Detroit Metropolitan Airport. The amended term shall terminate on December 31, 2028. Delta shall pay the current rental rates until December 31, 2023, after which time the rental rate shall be increased to the current fair market value or be based on the five-year change in the Consumer Price Index for the period from January 1, 2019 to January 1, 2024, not to exceed 20%.

Resolution - Delta Air Lines, Inc.

Delta Air Lines, Inc. Contract Award Recommendation

C. Nemeth Law, P.C. (Employment and Labor Law Legal Services)

Resolution to approve an amendment to the contract with Nemeth Law, P.C., to add funding for the continued employment and labor law legal services for the Airport Authority. The term of the contract remains unchanged. The cost of the amendment shall not exceed \$150,000.00, which, together with the previous contract authorization amount of \$650,000.00, results in total contract costs that shall not exceed \$800,000.00.

Resolution - Nemeth Law, P.C.
Nemeth Law, P.C. Contract Award Recommendation

D. 2018 Wayne County Airport Authority Employee Picnic

Resolution to delegate authority to the Chief Executive Officer to approve and execute contracts for goods and services related to the 2018 Wayne County Airport Authority Employee Picnic, with a combined contract amount that shall not exceed \$110,000.00.

2018 WCAA Employee Picnic Memorandum
Resolution - 2018 WCAA Employee Picnic

E. Bulk Guy's, LLC (WCAA Certified SBE) (Dried Sand)

Resolution to approve a contract with Bulk Guy's, LLC, to purchase dried sand for Detroit Metropolitan and Willow Run Airports, through the use of a cooperative purchase arrangement with the State of Michigan. The term of the contract shall commence on October 1, 2018 and terminate on November 30, 2020, with two one-year renewal options exercisable by the CEO, per the State of Michigan's extension of the contract, and subject to the vendor's satisfactory performance and availability of budgeted funds. The cost of the contract shall not exceed \$956,000.00.

Resolution - Bulk Guy's, LLC
Bulk Guy's, LLC Contract Award Recommendation

F. Metro Energy, LLC (Energy Project Improvements to Rogell Substation)

Resolution to approve a reimbursement to Metro Energy, LLC for improvements to the Rogell Substation, which supplies power to the South Campus at Detroit Metropolitan Airport, per the provisions under Contract 99-50-103 (Amendment 2). This reimbursement shall not exceed \$400,000.00.

Resolution - Metro Energy, LLC
Metro Energy, LLC Memorandum

G. GHD Engineering, P.C. and RS&H Michigan, Inc. (Architectural, Engineering and Related Services for Airport Facility Capital Improvement Plan and Operations/Maintenance Projects)

Resolution to approve contracts with GHD Engineering, P.C. and RS&H Michigan, Inc., to provide on-call architectural, engineering and related services for non-federally funded Airport Facility Capital Improvement Plan and Operations and Maintenance projects for Detroit Metropolitan and Willow Run Airports. The term of the contracts shall commence upon Board approval and terminate upon the Airport Authority's final payment for all required services for tasks assigned during the five years following Board approval. The combined cost for both contracts shall not exceed \$7,000,000.00. The contracts were competitively solicited.

*Resolution - GHD Engineering and RS&H Michigan
GHD Engineering-RS&H Michigan Contract Award Recommendation*

H. CRA Engineering, Inc. (Professional Engineering and Related Services for Terminal Demolition and Site Utilities)

Resolution to approve an amendment to the contract with CRA Engineering, Inc., to add funding and to modify the contract term, scope of work, and fees for professional engineering and related services for terminal demolition and site utilities at Detroit Metropolitan Airport. The amended term shall terminate upon final payment for all required services assigned through June 17, 2020. The cost of the amendment shall not exceed \$1,283,126.00, which, together with the previous contract authorization amount of \$2,238,278.00, results in total contract costs that shall not exceed \$3,521,404.00.

*Resolution - CRA Engineering, Inc.
CRA Engineering, Inc. Contract Award Recommendation*

I. Dan's Excavating, Inc. (Medium Voltage Transmission Lines to the North Campus & Airfield Construction Services)

Resolution to approve a contract with Dan's Excavating, Inc., to provide construction services for the Medium Voltage Transmission Lines for Primary Service to the North Campus & Airfield Project (Phase 1) at Detroit Metropolitan Airport. The term of the contract shall commence upon Board approval and terminate upon final payment for all required services. The cost of the contract shall not exceed \$13,143,881.86. The contract was competitively solicited and Dan's Excavating, Inc. was deemed the lowest responsive and responsible bidder.

*Resolution - Dan's Excavating, Inc.
Dan's Excavating, Inc. Contract Award Recommendation*

J. Axon Enterprise, Inc. (TASER Purchases and Replacement Plan Programs)

Resolution to approve a special exception to the competitive solicitation process and contracts with Axon Enterprise, Inc., to enter into two separate purchase and replacement plan programs for Axon brand TASER units, cartridges and batteries for the Airport Authority Police Department. The term of the contracts shall commence on June 1, 2018 and terminate on May 31, 2023. The cost of the contract for Axon brand TASER 60 basic purchase and replace plan shall not exceed \$39,000.00, and the cost of the contract for cartridge and battery purchase and replacement plan shall not exceed \$39,223.75.

*Resolution - Axon Enterprise, Inc.
Axon Enterprise, Inc. Contract Award Recommendation*

K. IdentiSys, Inc. (Security Badge Supplies)

Resolution to approve a contract with IdentiSys, Inc., to purchase security badge supplies for Detroit Metropolitan and Willow Run Airports. The term of the contract shall commence on June 1, 2018 and terminate on May 31, 2021. The cost of the contract shall not exceed \$300,000.00. The contract was competitively solicited and IdentiSys, Inc. was deemed the lowest responsive and responsible bidder.

Resolution - IdentiSys, Inc.

Identisys, Inc. Contract Award Recommendation

L. Safeware, Inc. (Service Agreement for Employee Screening Equipment)

Resolution to approve an amendment to the contract with Safeware, Inc., to add funding for the final year of the service agreement for the employee screening equipment at the McNamara and North Terminals at Detroit Metropolitan Airport, through the use of a cooperative purchase arrangement with the State of Michigan. The term of the contract remains unchanged. The cost of the amendment shall not exceed \$33,770.00, which, together with the previous contract authorization amount of \$97,427.04, results in total contract costs that shall not exceed \$131,197.04.

Resolution - Safeware, Inc.

Safeware, Inc. Contract Award Recommendation

III. NEW BUSINESS

A. Series 2018 Refunding Ordinance

Resolution to approve a 2018 Series Ordinance to provide for the issuance of Airport Revenue Refunding Bonds (Detroit Metropolitan Wayne County Airport), in one or more series, in the aggregate principal amount that shall not exceed \$95,000,000.00 for the purpose of paying part or all of the cost of refunding certain outstanding Bonds of the Authority; providing for a deposit to the Bond reserve account; and providing for the payment of other costs thereof.

Resolution - Series 2018 Refunding Ordinance

Memorandum to Board Re Series 2018 Refunding Ordinance

Series 2018 Refunding Ordinance

IV. INFORMATION ITEMS

A. Audit Committee Report from the April 23, 2018 Audit Committee Meeting, Irma Clark-Coleman

April 23, 2018 Audit Committee Meeting Summary

B. Report from Interim Chief Financial Officer (CFO), Istakur Rahman

Management Report March 2018

C. Report from Interim Chief Executive Officer (CEO), Genelle M. Allen

1. CEO Monthly Report - pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1

CEO Monthly Report - April, 2018

V. CHAIRPERSON'S COMMENTS

VI. PUBLIC COMMENT

VII. CLOSED SESSION

In accordance with the Michigan Open Meetings Act, MCL 15.268 Section 8(c) for a strategy and negotiation session in connection with the negotiation of a collective bargaining agreement.

VIII. NEXT MEETING OF THE WAYNE COUNTY AIRPORT AUTHORITY BOARD IS SCHEDULED FOR WEDNESDAY, JUNE 20, 2018 AT 2:00 P.M. AT THE MICHAEL BERRY ADMINISTRATION BUILDING, 11050 ROGELL DRIVE, BUILDING 602, DETROIT, MI 48242

IX. ADJOURN