

MINUTES

Wayne County Airport Authority Audit Committee Meeting March 24, 2016

I. Roll Call

Meeting of the Wayne County Airport Authority Audit Committee was called to order at 2:03 p.m. at Detroit Metropolitan Airport, L.C. Smith Building – Mezzanine, Conference Room 1:

Ronald Hall, Chairperson
Irma Clark-Coleman
Mike Jackson

Also Present: See attached sign-in sheet.

II. Approval of Minutes from January 12, 2016 Audit Committee Meeting

Motion by Mike Jackson; Supported by Irma Clark-Coleman
Ayes: Clark-Coleman, R.Hall, Jackson
Nays: None
Motion approved.

III. External Audit Update, Pam Hill and Ali Hijazi, Plante & Moran

IV. Internal Audit Update

A. Istakur Rahman, Vice President – Internal Audit, presented the following items for approval:

- 2015 Internal Audit Charter
- 2015 The Audit Committee Charter
- 2015 Authority Audit Policy

Motion to approve by Irma Clark-Coleman; Supported by Mike Jackson
Ayes: Clark-Coleman, R.Hall, Jackson
Nays: None
Motion approved.

B. Report from Istakur Rahman, Vice President – Internal Audit. The results of the following internal audits performed over the last few months were presented:

- Audit Status Report-XLVIII
- Audit Status Report XLVII
- Fraud and Ethics Hotline Cases as of March 18, 2016
- Implementation Status of Prior Audit Recommendations
- 2016 Anglin Civil Contract Compliance Audit Report
- 2016 Building 610 Phase II Construction Contract Compliance Audit Report
- 2016 McDonald's USA Concession Contract Compliance Audit Report
- 2016 NAC McNamara Terminal Concession Contract Compliance Audit Report
- 2016 NAC North Terminal Concession Contract Compliance Audit Report
- 2016 Technology Systems and Processes Operational Audit Report

V. Treasury Report

Marge Basrai, Controller, presented the quarterly Treasury Report and Investment Report as of December 31, 2015, in accordance with the State law requiring a quarterly report to the Audit Committee disclosing the holdings in the Airport Authority's investment portfolio.

VI. Public Comment

Ronald Hall opened the meeting for Public Comment at 3:33 p.m.

There were no public comments.

VII. The next meeting of the Wayne County Airport Authority Audit Committee is scheduled for Thursday, June 30, 2015 at 2:00 p.m. at the Airport Authority Offices, L.C. Smith Building, Detroit Metropolitan Airport.

VIII. Adjourn

Motion by Mike Jackson; Supported by Irma Clark-Coleman
Meeting was adjourned at 3:33 p.m.

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Audit Committee Meeting

Date/Time: March 24, 2016 at 2:00 p.m.

Place of Meeting: Conference Room 1, L.C. Smith Building - Mezzanine, Detroit Metropolitan Airport

NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Bill Chund	WCAA	YS	tech security officer	—
JOE NARDONE	WCAA	Business dev.		2-5367
Greg Hatcher	WCAA	CONCESSIONS	SIR	2-3003
John G... G... G...	WCAA	WCAA	VP - TS	7-7379
ALI HAJAZI	27400 N WETBURN SFLD 48034	PLANTE MORAN	ASSOCIATE	248-223-3433
RAM HILL	SAME	PLANTE MORAN	PARTNER	
MILLE O'SULLIVAN	WCAA	WCAA	DIR/PDR	734-247-7917
TOM MCCARTHY	WCAA	WCAA	VP/FO&C	247 4923
BARRY CLARK	WCAA	WCAA	TS MANAGER	942-3815

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Kathy Erner	WCAA	WCAA	Auth. Gov. Mgr.	734-247-2223
Angie D.	WCAA	WCAA	Internal Audit	x77217
Kristen Deba	WCAA	WCAA	Assistant Controller	58771
Maryel Asra	WCAA	WCAA	Comroller	734-247-6775
Angela Frances	WCAA	WCAA	Director	
BOB ZWARKE	WCAA	WCAA	Deputy Director	
DOUG ANBLIN	ANBLIN	ANBLIN	President	248 866 7789
DEVIN O'Rourke	WCAA MAINT	WCAA	DM	734-718-2767
Sean Brosn	WCAA	WCAA	SUP DM	
Emily Newberger	WCAA	WCAA	GC	