

**MINUTES**  
**WAYNE COUNTY AIRPORT AUTHORITY**  
**BOARD MEETING**  
**May 21, 2014**

**I. Roll Call**

Meeting of the Wayne County Airport Authority Board called to order at 2:05 p.m. at the Westin Hotel – McNamara Terminal. Detroit Metropolitan Airport:

Present:

Alfred Glancy, Chairperson (arrived at 2:20 p.m.)

Mary Zuckerman, Secretary (Chaired the meeting until Chairperson Glancy arrived)

Suzanne Hall

Kevin McNamara (arrived at 2:34 p.m.)

Samuel Nouhan

Reginald Turner

Excused: Vice Chairperson Mike Jackson

Also Present: See attached sign-in sheet.

**II. Report from Chief Financial Officer (CFO), Terry Teifer**

**III. Consent Agenda – Items for vote as a group**

Motion by Suzanne Hall to approve the Consent Agenda; Supported by Reginald Turner

Ayes: Hall, Nouhan, Turner, Zuckerman

Nays: None

Abstained: None

Motion approved.

A. Approval of Minutes from April 24, 2014 Board Meeting

B. Resolution No. 14-49 approving Contract No. 1400185 with Fenton Excavating & Construction, Inc. (Decorative Security Fence and Concrete Barrier Walls)

C. Resolution No. 14-50 approving Contract No. 1400187 with Z Contractors, Inc. (Bridge Rehabilitation Services at Domestic Arrival and Departure Levels at McNamara Terminal)

D. Resolution No. 14-51 approving Contract No. 1400177 with Accredited Lock Supply Co. (Locks, Key Blanks, and Locksmith Tools)

- E. Resolution No. 14-52 approving Contract No. 1400165 with the Michigan Department of Transportation (Airport Awareness Projects for Willow Run Airport Grant)
- F. Resolution No. 14-53 approving Contract No. 1300203 (Amendment 2) with Baltia Airlines, Inc. (Amendment to Lease Agreement at Willow Run Airport)
- G. Resolution No. 14-54 approving Contract No. 1400164 with Yankee Air Force, Inc. dba Yankee Air Museum
- H. Resolution No. 14-55 approving Contract No. 1400144 with Comprehensive Risk Services, Inc. (Workers' Compensation Third Party Administration Services)
- I. Resolution No. 14-56 approving Contract No. 1400174 with JPMorgan Chase Bank, NA (Operating Line of Credit)
- J. Resolution No. 14-57 approving Contract No. 1400191 with the Detroit Regional Chamber Foundation (Marketing and Services Agreement)

#### **IV. New Business – Action Items**

##### **A. On-Airport Rent-A-Car Concessions**

Chairperson Alfred Glancy arrived.

Motion by Suzanne Hall to approve all six (6) On-Airport Rent-A Car Concessions;  
Supported by Mary Zuckerman

Ayes: Glancy, Hall, Nouhan, Turner, Zuckerman

Nays: None

Abstained: None

Motion approved.

1. Resolution No. 14-58 approving Contract No. 1400155 with Avis Budget Car Rental, Inc. (On-Airport Rent-A-Car Concession)
2. Resolution No. 14-59 approving Contract No. 1400156 with Avis Rent A Car System, LLC (On-Airport Rent-A-Car Concession)
3. Resolution No. 14-60 approving Contract No. 1400157 with DTG Operations, Inc. (On-Airport Rent-A-Car Concession)
4. Resolution No. 14-61 approving Contract No. 1400158 with Enterprise Leasing Company of Detroit, LLC (On-Airport Rent-A-Car Concession)
5. Resolution No. 14-62 approving Contract No. 1400159 with Enterprise Leasing Company of Detroit, LLC (On-Airport Rent-A-Car Concession)

6. Resolution No. 14-63 approving Contract No. 1400160 with The Hertz Corporation (On-Airport Rent-A-Car Concession)

- B. Resolution No. 14-64 approving Contract No. 1400186 with Adamo Demolition Co., dba Adamo Group, Inc. (Demolition Services of Hangar 2 at Willow Run Airport)

Motion by Samuel Nouhan; Supported by Reginald Turner

Ayes: Glancy, Hall, Nouhan, Turner, Zuckerman

Nays: None

Abstained: None

Motion approved.

- C. Resolution NO. 14-65 approving Contract No. 1400190 with Kone, Inc. (Elevator, Escalator and Moving Walkway Maintenance for the North Terminal Ground Transportation Center, Blue Deck Parking Structure and Airport Authority Controlled Structures)

Motion by Suzanne Hall; Supported by Reginald Turner

Ayes: Glancy, Hall, Nouhan, Turner, Zuckerman

Nays: None

Abstained: None

Motion approved.

- D. Resolution NO. 14-66 approving Contract No. 1400176 with Delta Air Lines. Inc. (Elevator, Escalator and Moving Walkway Maintenance for the McNamara Parking Structure/Ground Transportation Center)

Board member Kevin McNamara arrived.

Motion by Mary Zuckerman; Supported by Reginald Turner

Ayes: Glancy, Hall, McNamara, Nouhan, Turner, Zuckerman

Nays: None

Abstained: None

Motion approved.

- E. Resolution No. 14-67 approving Contract No. S07-094A (Amendment 2) with PCM Sales, Inc. (Amendment to Technology Support Services Agreement)

Motion by Reginald Turner; Supported by Suzanne Hall

Ayes: Glancy, Hall, McNamara, Nouhan, Turner, Zuckerman

Nays: None

Abstained: None

Motion approved.

- F. Resolution No. 14-68 approving Control No. 1400183 for the Wayne County Airport Authority Policy on Acceptable Use of Technology Resources

Motion by Mary Zuckerman; Supported by Reginald Turner  
Ayes: Glancy, Hall, McNamara, Nouhan, Turner, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

- G. Resolution No. 14-69 approving Control No. 1400188 for the Establishment of Airport Authority Independent Retirement System

Motion by Reginald Turner; Supported by Mary Zuckerman  
Reginald Turner withdrew Motion, Samuel Nouhan made new Motion.  
Ayes: Glancy, Hall, Nouhan, Zuckerman  
Nays: None  
Abstained: McNamara, Turner  
Motion approved.

- H. Resolution No. 14-70 approving Control No. 1400194 for the Series 2014 New Money Bond Ordinance

Motion by Suzanne Hall; Supported by Kevin McNamara  
Ayes: Glancy, Hall, McNamara, Nouhan, Turner, Zuckerman  
Nays: None  
Abstained: None  
Motion approved.

## **V. Information Items**

- A. Introduction of Revised Procurement Ordinance, Emily Neuberger, Senior Vice President & General Counsel, Brian Sadek, Assistant General Counsel, and Ron Evans, Director of Procurement. Board members requested that a study session be held just for this item for discussion. The date and time TBD.
- B. Report from Chief Executive Officer (CEO), Thomas Naughton
1. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Section 7.J

## **VI. Public Comment**

Alfred Glancy opened the floor for Public Comment at 4:00 p.m.

1. Sarah Archer, Iris Waste Division Specialist

**VII. Next meeting of the Wayne County Airport Authority Board is scheduled for Thursday, June 19, 2014 at 2:00 p.m. at the Westin Hotel – McNamara Terminal, Detroit Metropolitan Airport**

**VIII. Adjourn**

Motion to adjourn by Samuel Nouhan; Supported by Kevin McNamara

Motion unanimously approved.

Meeting was adjourned at 4:02 p.m.

## ATTENDANCE RECORD

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Date/Time: May 21, 2014 at 2:00 p.m.

Place of Meeting: Westin Hotel – McNamara Terminal, Detroit Metropolitan Airport

NAME	M AILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Andrea Valentini	LC Smith-mezz	WCAA	Legal Assistant	734-247-7105
Kristy Exner	LC Smith-mezz	WCAA	Authority governance mgr	734-247-2223
Brandi Holdaway	LC Smith-mezz	WCAA	FOIA coordinator	734-247-7237
Kevin Clark	WCAA	WCAA	Asst. Gen. Counsel	734-247-7333
ADRIENNE BENNETT		PRODUCTS DIRECT PLUMBING & CONTRACTING	ADP PRESIDENT	313-399-2447
Gale LaRoche	WCAA	WCAA	VP HR	734-942-3728
M. DESJARDIN	WCAA	WCAA	SJA-PS	734-942-5609
PETER GARGIULO	WCAA	WCAA	DIRECTOR	734-955-5705
MIKE O'SULLIVAN	WCAA	WCAA	DIRECTOR	734-247-7917
JOE NAUDON	WCAA	WCAA	DEVELOPMENT	734-942-5567

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Sherita Callaway	WCAA	Procurement	Deputy Proc Dir	77900
MATT McEWAN	WCAA	handhide.		
Emily Neuberger	WCAA	WCAA	Sr VP + General Counsel	734-942-3825
Sean Row	WCAA	Ops + Main	VP.	
Chris Mullin	WCAA	Willow Run	DIRECTOR	
MARC KEMPER	WCAA	WCAA	SVP F&D	734-247-7322
Ron Evans	WCAA	WCAA		
GRUB HATCHER	WCAA	WCAA		
Therese Lasswell	WCAA	WCAA	Dept. Mgr	734-247-7159
Wendy Suttler	WCAA	WCAA	RealEstate	77235

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MIKE RUDZINSKI	WCAA	WCAA FACILITIES	DEP. DIRECTOR	734 247-7036
ALI DIB	WCAA	INF & ENG	Director	734 942 3676
Dianne Walker	WCAA	WCAA Operations	Director	734 942 3571
Shannon Dzyg	WCAA	WCAA	Asst. General	734 942 1519
Angela Franco	WCAA	WCAA		
Craig Cornell	WCAA	WCAA	Fac Chief	734-942-7602
Arun Gulati	WCAA	WCAA	VP-TS	734-247-7379
Jerry Clark	WCAA	WCAA	INSTRUCTURE MANAGER	734-942-3515
Abeer Khalid	WCAA C+S Engines	C+S Engines	BDM	734 622 8196

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Leigh Stepaniak		WCAA	Director Rm	94. 23749
Brian Sedek		WCAA	Asst Gen Counsel	2-3557
Sarah Archer	P.O. Box 5708 Saginaw MI 48603	Iris Waste Diversion Specialists	President	734-476-2186
Rhonda Kealman	ILC Smith	Concessions Michigan	GM	734-637-0684

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Julian Beard	1511 East Leland St	ISG Global		313-690-7863
Laura Bassett	150 W. Sibley St	Mces		
Mary Basra	WCAA	WCAA		734-247-6715
Michael Conway	WCAA	WCAA	DIR. PUB. AFFAIRS	734 942-3558
Mary Mulally	WCAA	WCAA	HE Proj Mgr	734-247-7242
Mihel Buz	WCAA	WCAA	Trng. mgr	734-247-7078
Cheryl Smith	WCAA	WCAA	Risk Mgr	734 942 3749

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