

**MINUTES**  
**WAYNE COUNTY AIRPORT AUTHORITY**  
**BOARD MEETING**  
**September 20, 2023**

**I. Roll Call**

Meeting of the Wayne County Airport Authority Board called to order at 2:05 p.m. at the Michael Berry Administration Building, Kevin Clark Conference Room, 11050 Rogell Drive, Building 602, Detroit, MI 48242:

Present:

Athina Papas, Chairperson  
Dr. Curtis Ivery, Vice Chairperson  
Marvin Beatty  
Lisa Canada  
Abdul Haidous (departed at 2:45 p.m.)

Secretary Dennis Archer, Jr. joined via Zoom but his attendance did not count towards a quorum nor did he vote

Excused: Michael Ajami

**II. Consent Agenda – Items for vote as a group**

Motion by Lisa Canada to approve the Consent Agenda; Supported by Abdul Haidous

Ayes: Beatty, Canada, Haidous, Ivery, Papas

Nays: None

Motion approved.

- A. Approval of Minutes from the July 19, 2023 Board Meeting
- B. Approval of Minutes from the July 19, 2023 Closed Session
- C. Resolution No. 23-100 approving Contract No. 2300281 with Plante & Moran, PLLC (External Audit Services)
- D. Resolution No. 23-101 approving Contract No. 2300276 with Promotion Technology Group (Audio Visual Services)
- E. Resolution No. 23-102 approving Contract No. 2300292 with Fruition Growth, LLC (Website Development and Maintenance Services)
- F. Resolution No. 23-103 approving Contract No. 2300295 with LGC Global, Inc. (On-Call Watermain, Storm Sewer and Sanitary System Repairs)

- G. Resolution No. 23-104 approving Contract No. 2300280 with Paraclete Services, Inc. dba Begonia Brothers Services (Horticultural Services)
- H. Resolution No. 23-105 approving Contract No. 2300273 with Radiant Technology Group, Inc. (Video Software and Support Services)
- I. Resolution No. 23-106 approving Contract No. 2300275 with Macqueen Equipment, LLC dba Bell Equipment Company (Two Elgin Whirlwind Mobile Sweepers)
- J. Resolution No. 23-107 approving Contract No. 2300272 with Versalift Midwest, LLC (One Aerial Lift Truck)
- K. Resolution No. 23-108 approving Contract No. 2050072 (Amendment 1) with ABH Claims Services, Inc. (Third Party Administration Services for Liability Claims)
- L. Resolution No. 23-109 approving Contract No. 1800224 (Amendment 2) with SKIDATA, Inc. (Parking Access and Revenue Control System)
- M. Resolution No. 23-110 approving Contract No. 1800317 (Amendment 1) with Compass Minerals America, Inc. (Bulk Road Salt at DTW and YIP)
- N. Resolution No. 23-111 approving Contract No. 2300080 (Amendment 1) with Todd Wenzel Chevrolet, Contract No. 2300081 (Amendment 1) with Todd Wenzel Buick GMC of Westland, Inc., Contract No. 2300082 (Amendment 1) with Gorno Ford, Inc. and Contract No. 2300083 (Amendment 1) with LaFontaine CDJR of Lansing, Inc. (Purchase of Vehicles)
- O. Resolution No. 23-112 approving Contract No. 2200315 (Amendment 1) with Gensler Associates, Inc. (McNamara Terminal Passenger Restroom Upgrades)
- P. Resolution No. 23-113 approving Control No. 2300269 for the Re-Appointment of Marques Thomey to the Joint Airport Zoning Board
- Q. Resolution No. 23-114 approving Control No. 2050229 (Revision 2) for the WCAA Title VI Community Participation Plan
- R. Resolution No. 23-115 approving Contract No. 2300290 with Integrated Deicing Services, LLC (Lease Agreement at DTW)
- S. Resolution No. 23-116 approving Contract No. 90-50-033 (Amendment 9) with Olympia Aviation, LLC (Lease Agreement for Hangar Building 400 at DTW)
- T. Resolution No. 23-117 approving Contract No. 2300195 with Smarte Carte, Inc. (Lease Agreement at DTW)

**III. Monthly Financial and CIP Update, Amber Hunt, Chief Financial Officer and Michael O’Sullivan, VP of Planning, Design and Construction**

**IV. New Business**

- A. Resolution No. 23-118 approving Contract No. 2300279 with Mid-Cour EV Charge, LLC (Electric Vehicle Charging Stations)

Motion by Marvin Beatty; Supported by Lisa Canada  
Ayes: Beatty, Canada, Ivery, Papas  
Nays: None  
Motion approved.

- B. Resolution No. 23-119 approving Contract No. 2300289 with Toebe Construction, LLC (Dingell Drive Tunnels and Roadway Rehabilitation Project)

Motion by Lisa Canada; Supported by Marvin Beatty  
Ayes: Beatty, Canada, Ivery, Papas  
Nays: None  
Motion approved.

- C. Resolution No. 23-120 approving Contract No. 2300303 for Z Contractors, Inc. (Delegation of Authority to CEO - Structural Repairs and Façade Restoration at the Evans Terminal)

Motion by Lisa Canada; Supported by Dr. Curtis Ivery  
Ayes: Beatty, Canada, Ivery, Papas  
Nays: None  
Motion approved.

- D. Resolution No. 23-121 approving Contract No. 2300285 with Rauhorn Electric, Inc. (Taxiway A Phase 3 Project at Willow Run Airport)

Motion by Marvin Beatty; Supported by Lisa Canada  
Ayes: Beatty, Canada, Ivery, Papas  
Nays: None  
Motion approved.

- E. Resolution No. 23-122 approving Contract No. 1800193 (Amendment 2) with RS&H Michigan, Inc. (Architectural and Engineering On-Call Services)

Motion by Lisa Canada; Supported by Marvin Beatty  
Ayes: Beatty, Canada, Ivery, Papas  
Nays: None  
Motion approved.

- F. Resolution No. 23-123 approving Contract No. 2300008 (Amendment 1) with Toebe Construction, LLC (Taxiway Y Reconstruction Phase 2 Project)

Motion by Dr. Curtis Ivery; Supported by Lisa Canada

Ayes: Beatty, Canada, Ivery, Papas

Nays: None

Motion approved.

- G. Resolution No. 23-124 approving Contract No. 1900062 (Amendment 2) with Great Lakes Transportation Shuttle, LLC (Shuttle Bus Services)

Motion by Lisa Canada; Supported by Dr. Curtis Ivery

Ayes: Beatty, Canada, Ivery, Papas

Nays: None

Motion approved.

- H. Resolution No. 23-125 approving Contract No. 2300274 with M-B Companies, Inc. (Two M-B Multifunction Snowplows)

Motion by Lisa Canada; Supported by Dr. Curtis Ivery

Ayes: Beatty, Canada, Ivery, Papas

Nays: None

Motion approved.

- I. Resolution No. 23-126 approving Contract No. 2300299 with Delta Air Lines, Inc. (Project Development Agreement – Hangar Apron Reconstruction Project)

Motion by Lisa Canada; Supported by Marvin Beatty

Ayes: Beatty, Canada, Ivery, Papas

Nays: None

Motion approved.

- J. Resolution No. 23-127 approving Control No. 2300298 for the revision to the Wayne County Airport Authority Procurement and Contracting Ordinance

Motion by Dr. Curtis Ivery; Supported by Marvin Beatty

Ayes: Beatty, Canada, Ivery, Papas

Nays: None

Motion approved.

**V. Information Items**

- A. Audit Committee Report from July 19, 2023 Audit Committee Meeting, Marvin Beatty, Audit Chairperson
- B. Report from Chief Executive Officer (CEO), Chad Newton
  - 1. Announcement of Awards received including the Air Transport Research Society (ATRS) Award, the best airport in North America between 25 and 40 million passengers Award, and the J.D. Power Award for highest customer satisfaction award in North America.
  - 2. CEO Monthly Report – pursuant to WCAA Procurement and Contracting Ordinance, Article VII Section 1

**VI. Public Comment**

No public comments were received.

**VII. Next meeting of the Wayne County Airport Authority Board is scheduled for Wednesday, October 25, 2023 at 2:00 p.m. at the Michael Berry Administration Building.**

**VIII. Adjourn**

Motion to adjourn by Lisa Canada; Supported by Marvin Beatty  
Meeting was adjourned at 3:19 p.m.