

MINUTES

Wayne County Airport Authority Audit Committee Meeting August 28, 2018

I. Roll Call

Meeting of the Wayne County Airport Authority Audit Committee was called to order at 2:02 p.m. at the Airport Authority Offices, Michael Berry Administration Building, 11050 Rogell Drive, Building 602, Detroit, MI 48242:

Ronald Hall, Chairperson
Irma Clark-Coleman

Excused: Marvin Beatty

Also Present: See attached sign-in sheet.

II. Approval of Minutes from April 23, 2018 Audit Committee Meeting

Motion by Irma Clark-Coleman; Supported by Ronald Hall
Ayes: Clark-Coleman, Hall
Nays: None
Motion approved.

III. Treasury Report, Istakur Rahman, Interim Chief Financial Officer

Istakur Rahman, presented the Treasury and Investment Report as of June 30, 2018, in accordance with the State law requiring a quarterly report to the Audit Committee disclosing the holdings in the Airport Authority's investment portfolio.

IV. External Audit Update, Pam Hill, Plante Moran

V. Internal Audit Update

Tom Kalbfleisch, Interim Vice President – Internal Audit and Angela Dominczyk, Manager – Internal Audit, presented the results of internal audits performed over the last few months. The following items were presented:

- Audit Status Report-LVII
- Audit Status Report-LVI

- Fraud and Ethics Hotline Cases as of August 8, 2018
- Implementation Status of Prior Audit Recommendations as of August 2, 2018
- 2018 McNamara Terminal O&M Internal Audit Report
- 2018 Westin Detroit Metro Airport Hotel Financial Statements Internal Audit Report
- 2018 Westin Detroit Metro Airport Hotel Compliance Internal Audit Report
- 2018 DBE and ACDBE Program Internal Audit Report
- 2018 Small Business Enterprise Program Internal Audit Report

VI. Public Comment

Ronald Hall opened the meeting for Public Comment at 2:39 p.m.

There were no public comments.

VII. The next meeting of the Wayne County Airport Authority Audit Committee is scheduled for October 29, 2018 at 2:00 p.m. at the Michael Berry Administration Building, 11050 Rogell Dr., Building #602, Detroit, MI 48242

VIII. Adjourn

Meeting was adjourned at 2:40 p.m.

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Audit Committee Meeting

Date/Time: August 28, 2018 at 2:00 p.m.

Place of Meeting: Michael Berry Administration Building, 11050 Rogell Dr., Building 602, Romulus, MI

NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Clad Newton		WCAAT	CEO	
Annie Jacque		WCAA	GC	
Pam Hill		Plante Moran	Audit Partner	910-766-6022
Bill Chmel		WCAA	ISSO	
Claire		WCAA		
Audrey Jones		WCAA		
Tom McCarroll		WCAA	VP	
Michael Jackson		WCAA	Law	
Kristy Evers		WCAA	DD-Authority Governance	

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