

WCAA

C/A PERMITS CONTRACTOR AND DESIGNER ADD/CHANGE FORM

February 27, 2020

This form is **revised** to be used to add a new, non-Tenant company to the CA Permits system in support of a tenant permit application / project. The term “**Contractor/Designer**” applies to all such companies, not just the “Prime Contractor” for a project.

All requests should be sent to Permits@WCAA.US. Each “contact” will receive an introductory e-mail when system access is granted.

NEW COMPANY INFORMATION

*Contractor Name:	
*Corporate Address:	
Local Address:	
Tenant Name	
*Project Name	
Project Reference #	
*Primary Contact-Name :	
Primary Contact-Phone:	
*Primary Contact-E-mail:	
Primary Contact Address	

Additional Contractor Contacts/Designer Contacts¹

Name	Street Address	City	State	ZIP	Phone	E-mail

¹ All contacts will be considered an “**Applicant Team Member**” authorized to upload documentation in support of a specific Permit Application / project. This individual will only see documentation for the project(s) to which they are assigned.