

MINUTES

Wayne County Airport Authority Audit Committee Meeting September 25, 2014

I. Roll Call

Meeting of the Wayne County Airport Authority Audit Committee was called to order at 2:32 p.m. at Detroit Metropolitan Airport, L.C. Smith Building – Mezzanine, Conference Room 1:

Kevin McNamara - Chairperson
Mary Zuckerman

Excused: Mike Jackson

Also Present: See attached sign-in sheet.

II. Approval of Minutes from July 10, 2014 Audit Committee Meeting

Motion by Kevin McNamara; Supported by Mary Zuckerman

Ayes: McNamara, Zuckerman

Nays: None

Abstained: None

Motion approved.

III. Internal Audit Update

Report from Istakur Rahman, Vice President – Internal Audit, presented the results of internal audits performed over the last few months. The following items were presented:

- Audit Status Report – XLII
- Audit Status Report – XLI
- 2014 Building 610 Conversion Construction Audit Report
- 2014 Hertz Rental Car Audit Report
- 2014 DollarThrifty (DTG) Rental Car Audit Report
- 2014 AFCO (FBO) Audit Report
- 2014 ASIG (FBO) Audit Report
- 2014 Envision Construction Management LLC Audit Report
- 2014 Travel and Business Expense Review Report
- Fraud and Ethics Hotline Cases as of September 15, 2014
- Implementation Status of Outstanding Audit Recommendations Report
- Self-Assessment with Independent Validation Report

IV. Treasury Report

Marge Basrai, Controller, presented the Treasury Investment Report and the Position by Issuer Report as of August 31, 2014, in accordance with the State law requiring a quarterly report to the Audit Committee disclosing the holdings in the Airport Authority's investment portfolio.

V. Public Comment

Kevin McNamara opened the meeting for Public Comment at 4:16 p.m.

There were no public comments.

VI. The next meeting of the Wayne County Airport Authority Audit Committee is scheduled for Tuesday, December 2, 2014 at 2:30 p.m. at the L.C. Smith Building, Conference Room 1, Detroit Metropolitan Airport.

VII. Adjourn

Motion to adjourn by Mary Zuckerman; Supported by Kevin McNamara
Motion unanimously approved.

Meeting was adjourned at 4:17 p.m.

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Audit Committee Meeting

Date/Time: September 25, 2014 at 2:30 p.m.

Place of Meeting: Conference Room 1, L.C. Smith Building - Mezzanine, Detroit Metropolitan Airport

NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Tracy Emer		WCAA	Auth. Gov. Mgr	734-247-2223
Brian + Hobday		WCAA	FOIA Coordinator	734-247-7237
Angie Don		WCAA	Internal Audit	x77217
Matt Mcowan		WCAA		
TRK		WCAA	Man. IA	77275
Chris Ferlito		Kotz Sangster		586-899-3166
Kevin Clark	WCAA		Asst. Gen. Counsel	734-247-7333
Maggie Jaska	WCAA		Controller	734-247-6775
Kristen Deuben	WCAA		Asst Controller	734-955-8771
Marcus Kemper	WCAA		Sr VP	

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NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Pam Hill	Pamela Moran	Pamela Moran	Audit Partner	810-766-6022
GREG HATCHER		WCAA	Contractors VP	942-3663
Tom McCarthy		WCAA	CAPITAL PROJECTS	942-4923
Kelly Ferencz		WCAA		2477916
M. DeBesa		WCAA	SVP - P.S.	942-5609
RON EVANS		WCAA		