

MINUTES

Wayne County Airport Authority Audit Committee Meeting December 5, 2013

I. Roll Call

Meeting of the Wayne County Airport Authority Audit Committee was called to order at 2:30 p.m. at Detroit Metropolitan Airport, L.C. Smith Building – Mezzanine, Conference Room 1:

Mary Zuckerman (acted as Chairperson in the absence of Kevin McNamara)
Mike Jackson

Excused: Chairperson Kevin McNamara

Also Present: See attached sign-in sheet.

II. External Audit Update, Beth Bialy, Plante and Moran

Plante and Moran began the external FY 2013 Audit of the Airport Authority on December 3, 2013.

III. Approval of Minutes from September 30, 2013 Audit Committee Meeting

Motion by Mike Jackson; Supported by Mary Zuckerman

Ayes: Jackson, Zuckerman

Nays: None

Abstained: None

Motion approved.

IV. Internal Audit Update

Report from Istakur Rahman, Vice President – Internal Audit, presented the results of internal audits performed over the last few months. The following items were presented:

- Audit Status Report – XXXIX
- Audit Status Report – XXXVIII
- 2013 PMVI Direct Opportunity No. 3 Audit Report
- 2013 PMVI Direct Opportunity No. 5 Audit Report
- 2013 PMVI Direct Opportunity No. 8 Audit Report

- 2013 PMVI Direct Opportunity No. 9 Audit Report
- 2013 PMVI Prime Package B Audit Report
- 2013 Clear Channel Airports Audit Report
- 2013 DMJM Audit Report
- 2013 Metered Taxicab Audit Report
- 2013 Luxury Sedan Audit Report
- 2013 Internal Audit Department Annual Report

V. Treasury Report

Marge Basrai, Controller, presented the Annual Treasury Report and Investment Report as of September 30, 2013, in accordance with the State law requiring a quarterly report to the Audit Committee disclosing the holdings in the Airport Authority's investment portfolio.

VII. Public Comment

Mary Zuckerman opened the meeting for Public Comment at 3:44 p.m.

There were no public comments.

VIII. The next meeting of the Wayne County Airport Authority Audit Committee is scheduled for Thursday, April 3, 2014 at 2:30 p.m. at the L.C. Smith Building, Conference Room 1, Detroit Metropolitan Airport.

IX. Adjourn

Motion to adjourn by Mike Jackson; Supported by Mary Zuckerman
Motion unanimously approved.

Meeting was adjourned at 3:45 p.m.

ATTENDANCE RECORD

Meeting of: Wayne County Airport Authority Audit Committee Meeting

Date/Time: December 5, 2013 at 2:30 p.m.

Place of Meeting: Conference Room 1, L.C. Smith Building - Mezzanine, Detroit Metropolitan Airport

NAME	MAILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Connie C. Slack		WCAA	Treasury Administrator	734-247-2909
Kristy Emer	DTW Airport Smith Bldg Detroit 48242	WCAA	Authority Gov. Manager	
Brandi Holdaway	"	WCAA	FOIA Coordinator	734-247- 7234
Matt McGowan		WCAA		
Margo Basari	"	WCAA	Controller	734-247-6775
MARC KEMPER	"	WCAA	SVP FACILITIES	734-247-7322
GREG HATCHER	"	WCAA	Air CONCESSIONS	734 942-3003
Altu Bican	PM	Plants Man	Auditor	734 652 4884
Eric Newberger	DTW	WCAA	General Counsel	734-942-3825

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NAME	M AILING ADDRESS	REPRESENTING (Company, Community, etc.)	TITLE/POSITION	PHONE NUMBER
Tom McCarthy	L.C. SMITH	WCAA	V.P. CAPITAL PROJECTS	734 247 4923
Kristen Deboer	LC Smith	WCAA	Assistant Controller	734-955-8771
Beate Cole	LC Smith	WCAA	Deputy Director	734-942-9123
Ali DIB	L.C. Smith	WCAA	Direct.	734 942 3676

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